

SERVICE COMMITTEE

November 17, 2025

The November 17, 2025 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Eric Honaker, Water Distribution Supervisor; Keith Niederkohr, incoming Wastewater Treatment Plant Supervisor; Stephanie Hessey, Human Resource Coordinator; Fred Lord, Clemans Nelson Associates; David Bacon; Jessica Moon; John Walker; and Sarah Bennett, Clerk.

The summary of bills totaling \$196,919.11 was presented.

A motion was made by Mr. Voorheis, seconded by Mr. Korte, for the approval and payment of bills totaling \$196,919.11. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the November 3, 2025 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the November 3, 2025 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. David Bacon and Mrs. Jessica Moon addressed the Service Committee indicating that they are moving their attorney office to 107 South Fourth Street, the former Kear Dental office, and there is a wall which is partially located in the right-of-way that needs to be repaired as it has no foundation and is sinking and it is causing water to enter the basement of the building. Mr. Bacon indicated that they would like to removed the wall as soon as possible. Also located at the front of the building and in the right-of-way is a path of river rocks and in the spring they would like to replace the river rock with a sidewalk.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to allow Mr. Bacon and Mrs. Moon to make the necessary improvements at their new location at 107 South Fourth Street. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

At this time a drawing was held for trapping rights at the reservoir. Mr. Steven Webster's name was draw to have the trapping rights and Mr. Michael Boyce was drawn as the alternate.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve Mr. Steven Webster to have the trapping rights at the reservoir for the 2025-2026 winter season, and Mr. Michael Boyce as the alternate. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor McColly reported on a notification received from the Public Utilities Commission of Ohio (PUCO) indicating that the South Warpole Street railroad crossing will be improved with a completion date of July 15, 2026. Mayor McColly will discuss with Mr. Brad Taylor, Street and Sanitation Supervisor, possible uses for an additional \$5,000.00 being offered for additional safety measures for this crossing.

Mayor McColly also reported that there has been discussion of a railroad corridor project would could result in the elimination of one set of railroad tracks.

Mayor McColly further reported that improvements to the north/south railroad crossing at CH 330, adjacent to Automated Petroleum located at 402 North Warpole Street, was set to begin before fall harvest and was suspended due to harvest but it should begin soon.

A notice of retirement from Mr. James Shull, Water Department employee, effective February 6, 2026 was presented.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to accept the retirement of Mr. James Shull effective February 6, 2026. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor McColly stated that he spoke with Mr. Aaron Schoenberger, Water Treatment Plant Supervisor, who indicated that he would like to begin the hiring process for Mr. Shull's position.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to authorize the Human Resource Coordinator to advertise for a Water Operator I. Upon Voice Vote, Mr. Rowe and Mr. Voorheis voted Yes; Mr. Korte voted no. The motion carried by a 2-1 vote.

Mr. Honaker reported that Driven Excavating will be done laying pipe this week for the Westside Waterline Extension Project.

Mr. Honaker also reported on a recent waterline break near 710 North Eighth Street.

Mr. Honaker further reported that he was at the river pump today and made a minor adjustment.

Mr. Niederkohr reported that everything has been turned into the Ohio EPA for the permit renewal.

Mr. Niederkohr stated that he was informed by Peterman Associates that the Ohio EPA has approved the plans for the Sewer Interceptor Project.

Mr. Niederkohr noted that Mr. Dave Schneider, Collections System Supervisor, was contacted on Friday, November 14, 2025 and informed of a sink hole near the Shannon Hollow Lift Station located near 551 South Sandusky Avenue. Mr. Schneider will be repairing the sink hole soon.

Mr. Niederkohr also reported that a sensor at the Wastewater Treatment Plant has been replaced.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman